



**Virginia Institute on Cooperative Education (VICE)**  
**VIRTUAL participation application - due date extended to March 15, 2021**

Virtual VICE is open to Virginia students in grades 10-12. Upon acceptance of the completed application, you'll receive study materials for an online test based on the "Welcome to Cooperatives" manual, which must be completed by March 31, 2021. Indicate below if you'd like a printed manual mailed to you. You'll also receive instructions to prepare a project, due April 15, on the cooperative that you began learning about by answering the profile questions listed below. Top performers may earn scholarships ranging from \$500 to \$2,000 and will be notified by May 15, 2021.

FULL NAME: \_\_\_\_\_ NICKNAME, if any: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PARENT/GUARDIAN NAME(S): \_\_\_\_\_

Birth date\*: \_\_\_\_\_ HIGH SCHOOL: \_\_\_\_\_

*\*VICE participants must be 16-19 years old as of June 30, 2021*

MOBILE PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

*Please print legibly!*

Check here if you would like a printed copy of the "Welcome to Cooperatives" manual mailed to you

**ACTIVITIES:** List scholastic or extracurricular activities in which you have participated, awards or honors you have received, or offices you have held, with dates of participation.

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**REFERENCE LETTER:** Attach a letter of recommendation from an adult who is a school, community, or church leader. This person should NOT be a parent, guardian or relative. The letter should detail how they became acquainted with you, how long they have known you and why you would be a valuable participant in the Virginia Institute on Cooperative Education.

**REPORT ON MY COOPERATIVE OF CHOICE**

Full Name of Cooperative:

\_\_\_\_\_

Address of Cooperative:

\_\_\_\_\_

Name and title of co-op employee interviewed: \_\_\_\_\_

What year was the cooperative formed? \_\_\_\_\_

Approximate number of members eligible to vote, served by the cooperative: \_\_\_\_\_

Area served by the cooperative: \_\_\_\_\_

Who is the current CEO? \_\_\_\_\_ Volume of business for 2019:\$ \_\_\_\_\_

Who chooses/hires the CEO? \_\_\_\_\_

How or by whom are other employees hired? \_\_\_\_\_

Present number of full-time employees: \_\_\_\_\_ Present number of part-time employees: \_\_\_\_\_

Who is the chairman of the Board of Directors? \_\_\_\_\_

Length of term of a member of the Board of Directors: \_\_\_\_\_ (years)

Can a board member be elected to successive terms? \_\_\_\_\_ If so, how many? \_\_\_\_\_

How does someone become a co-op member? \_\_\_\_\_

What are the voting rights of a co-op member? \_\_\_\_\_

If the cooperative paid a patronage refund for the most recent year, how was it paid?

\_\_\_\_\_ % Cash      \_\_\_\_\_ % Other

\_\_\_\_\_

**IMPORTANT:** PLEASE RENAME THIS FILE using your first initial & last name BEFORE SAVING.  
Otherwise, data may be lost when sent via email. Return this form and reference letter by email to [mary.howell@sscoop.com](mailto:mary.howell@sscoop.com) or by mail to:

VCC attn: Mary Howell  
P.O. Box 25202  
Richmond, VA 23260

**APPLICATIONS MUST BE RECEIVED BY MARCH 15, 2021. LATE SUBMISSIONS WILL NOT BE CONSIDERED.**

Applicants will receive a confirmation email by March 20, 2021.

For any questions, please visit [www.virginia.coop](http://www.virginia.coop) or call (804) 281-1211