



**Virginia Institute on Cooperative Education (VICE)  
STUDENT APPLICATION – DUE MARCH 5, 2021**

Graves Mountain Lodge  
March 26 - 28, 2021

NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ AGE: \_\_\_\_\_  
*Attendees must be 16-19 years old as of July 1, 2021*

MAIL ADDRESS: \_\_\_\_\_

PARENT/GUARDIAN NAME(S): \_\_\_\_\_

HIGH SCHOOL: \_\_\_\_\_ GRADE: \_\_\_\_\_

MOBILE PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_  
*Please print legibly!*

**ACTIVITIES:** List scholastic or extracurricular activities that you have participated in, any special awards or honors you have received, or offices you have held, with dates of participation. Attach information if necessary.

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**PUBLICITY:** In which county do you reside? \_\_\_\_\_

Please list the name of your local newspaper: \_\_\_\_\_

**REFERENCE:** Attach a letter of recommendation from an adult who is a school, community, or church leader. This person should not be a parent, guardian or relative. This letter should include the following information:

How long have you known this student?

How did you become acquainted with the student?

Why would this student be a valuable participant in the Virginia Institute on Cooperative Education?

**IMPORTANT:** PLEASE RENAME THIS FILE WITH YOUR NAME BEFORE SAVING. Otherwise, data may be lost when sent via email. Return all 3 pages of this form and supporting documents by March 5, 2021:

Virginia Cooperative Council, attn: Mary Howell

P.O. Box 25202

Richmond, VA 23260

Or email to [mary.howell@sscoop.com](mailto:mary.howell@sscoop.com)

LATE SUBMISSIONS WILL NOT BE CONSIDERED.

Students will receive a confirmation email by March 20, 2021. For any questions, visit [www.virginia.coop](http://www.virginia.coop) or call (804) 281-1211

**VIRGINIA COOPERATIVE COUNCIL  
VIRGINIA INSTITUTE on COOPERATIVE EDUCATION**

**CODE OF CONDUCT**

The Virginia Institute on Cooperative Education (VICE), sponsored by the Virginia Cooperative Council, is a remarkable educational experience for teens, young adults, and other adults who administer the conference. Full participation provides greater fulfillment for the individual delegate and for the combined delegation. For these reasons, full attendance and participation by everyone is not only encouraged, it is necessary. Therefore, those teens and adults who choose not to abide by this Code of Conduct will be subject to early release from this Institute and will be asked to reimburse their sponsoring cooperatives for the scholarship money. Unacceptable behavior includes:

- Deliberate destruction or removal of facilities or equipment is forbidden.
- Possession or use of fireworks or firearms is forbidden.
- Possession or use of alcoholic beverages or illegal drugs is forbidden.
- Females visiting in male sleeping rooms or areas designated for male occupancy is forbidden.
- Males visiting in female sleeping rooms or areas designated for female occupancy is forbidden.
- Possession or use of tobacco products by teens under the age of 18 is forbidden. (All teens over 18 and adults are encouraged not to use tobacco. State law prohibits smoking by youth under age 18.)
- Attendees are required to be in their assigned room when "lights are out" at night. (Times will be noted on program).
- Participation in all planned programs and activities is required. (If you become ill, please inform adult leader for males/females.)
- No delegate will be released to any family member or friend before the Institute is completed on Sunday (emergencies will be dealt with individually).
- All delegates are asked not to drive their personal vehicle while attending the Institute and to turn their keys in at registration desk when they pick up their room keys.
- There will be a designated chaperones for both the male and female attendees.
- Any conduct not specifically covered by the above provisions, but deemed a serious breach of conference decorum, will be reviewed by the conference chaperons and appropriate action taken.

**CONFERENCE DRESS CODE**

All delegates are expected to dress neatly. No "cutoffs", patched or "holey" jeans will be allowed. Appropriate upper and lower garments and shoes will be worn at all times. The following dress code will be expected:

**MALES**

1. Casual Dress: sports shirts, polo shirts, slacks, nice jeans.
2. Sunday Awards Luncheon: dress shirts, slacks, and ties or official FFA dress. Group photos will be taken.

**FEMALES**

1. Casual Dress: slacks, sweaters, blouses, nice jeans.
2. Sunday Awards Luncheon: school dresses, dressy clothes. Group photos will be taken.

\*\*\*Please be aware that you may not have time to redress for the Sunday Awards Luncheon. It is suggested that you dress appropriately before leaving your room on Sunday morning.

Please sign below: I hereby acknowledge that I have reviewed this Code of Conduct and agree to abide by its provisions:

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

**VIRGINIA COOPERATIVE COUNCIL  
VIRGINIA INSTITUTE on COOPERATIVE EDUCATION  
MEDICAL INFORMATION, AUTHORIZATION for MEDICAL TREATMENT & RELEASE OF LIABILITY**

Student's Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Home Address: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Parent's Daytime Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

List any allergies to foods/ medications: \_\_\_\_\_

List any health problems \_\_\_\_\_

List name of health insurance provider \_\_\_\_\_ Policy No. \_\_\_\_\_

Family Physician \_\_\_\_\_ Phone \_\_\_\_\_

Family Dentist \_\_\_\_\_ Phone \_\_\_\_\_

I, \_\_\_\_\_, hereby designate and appoint Mary Howell, Executive Secretary of the  
(Parent/Guardian)

Virginia Cooperative Council, and any adult counselors attending, to authorize any doctor and/or hospital

to provide all necessary medical care including emergency treatment or surgery, to my child \_

\_\_\_\_\_  
(Name of Child)

in the event of any sickness or injury occurring from March 26 – 28, 2021 at the Virginia Institute on Cooperative Education.

-further-

I agree to accept full financial responsibility for the reasonable costs of such care and treatment and I release Mary Howell and all VICE counselors from any liability in connection with the treatment of my child. If the youth needs to return home, the parents will be requested to furnish transportation.

-further-

We, the undersigned, hereby release The Virginia Cooperative Council, its Executive Secretary and Counselors from any and all claims for property damage, bodily injury or death occurring, arising out of, or in any way connected with the conference.

\_\_\_\_\_  
(Signature of Parent/Guardian)

\_\_\_\_\_  
(Date)

**If I drive a vehicle to the VICE conference, I will not drive it during the conference and will turn in my keys in at registration.**

Signature of youth scholar: \_\_\_\_\_

Please return all 3 pages of this form to VCC by March 5, 2021, attn.: Mary Howell, P.O. Box 25202, Richmond, VA 25202